

Hi,

I checked your permissions and you are now all set to view all schools in your district. I hope this helps!

Follow these directions if you have forgotten your password;

1. Go to the IAA website at ; <http://www.sde.idaho.gov/AlternateAssessment/>
2. On the left is the button which says forgot your password. Click on this button.

Then you will be prompted to enter your user name.

To log in use the first initial of your first name followed by your full last name, no spaces and all lower case.

3. Then you will receive a computer generated email which gives you a new password.
(Copy that temporary password, then go back to the IAA log in site and paste the new temporary password.)

4. Log in with that same user name and the new temporary password.

5. The next time you log in you can change your password. Click on change password and you can change it to whatever you want it to be. Just make sure you make it seven alphanumeric characters and include one special character (shift number key). I usually use the exclamation point!

Don't hesitate to email me right back or call if you have any more questions.

I am so happy to help you!

Carol

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